



hollowood chemists
group

your health is our concern

Confidentiality Agreement

Purpose of this Agreement

You have been appointed by the Company to undertake activities to operate a Community Pharmacy. During undertaking this work confidential information will be made available to you. For the purposes of this agreement, confidential information means information conveyed in any form, verbal, written or otherwise that is controlled or owned by the Company (including any subsidiary or associated company) and is not the subject of express written authority permitting its disclosure.

Undertaking

In the operation of this agreement, you agree to maintain the highest standards of honesty and integrity in all business dealings. You will receive information during undertaking your work that may reasonably be regarded as confidential - this includes but is not limited to:

- Financial and other information relating to the operation of the business.
- Medical history and drug regimes of patients.

This information may not be used for any purpose except that for which it is given. You must not disclose, copy or use any information that could reasonably be regarded as confidential to any third party without the express authorisation of the employer.

Any breach of this clause will be regarded as gross misconduct and will make you liable to dismissal under the disciplinary procedures and may result in prosecution or an action for civil damages under the General Data Protection Regulation 2018.

You agree that:

- You will not use such information for any purpose except that for which it is given.
- You will not disclose any information that could reasonably be regarded as confidential to any third party which could be used to the Company's detriment.
- You will make copies of confidential information only to the extent strictly necessary and associated with your work with the Company.
- You will not use the confidential information obtained for personal benefit or to provide services for, any other business connected to, operating in, or with an interest in, the community pharmacy sector.

Signed _____

Date _____